



Fife AC Data Protection Policy

By joining Fife Athletic Club, you agree that the Club may hold your personal information in accordance with the [UK Data Protection Act](#). The information will primarily be stored electronically with the Membership Secretary and may from time to time be shared with other specific members as required. On occasion a hard copy of the data may be created. The information will be shared as follows:

- Information will be shared with Scottish Athletics when necessary to provide details relating to your registration as a member of Fife AC.
- The health information you provide will be made available to the relevant people in Fife AC and will only be accessed when required. The information may be shared with the relevant coach or team manager so that they are aware of your health issues and how to respond if necessary.
- Your name, address, date of birth, gender, email, Scottish Athletics number and contact number may be shared with:
 - team managers
 - relevant coaches
 - the Welfare Officer
 - the Webmaster
 - the Communications Co-ordinator
 - the Coaching Co-ordinator
 - the Club Together Officer
 - Board members

as required for the purposes of:

- training
- your participation in events
- processing of your membership
- internal communications
- provision of access to information restricted to club members.
- Information may be shared with HMRC for purposes of claiming gift aid.
- PVG, coaching and training information will be held by the Welfare Officer and available to the Board.
- The information held will not be sold to any third party or shared with anyone else, other than when required by law.

Should you wish to opt out of any of your information being used as specified above or if you have any requests relating to the data held, please contact the Membership Secretary (membership@fifeac.org).